RESOLUTION OF THE
GOVERNMENT SERVICES COMMITTEE
OF THE NAVAJO NATION COUNCIL

Approving and Adopting the Amended Plan of Operation For the
Department of Navajo Veterans Affairs Under the Executive Branch,
Division of Human Resources Of the Navajo Nation

WHEREAS:

1. Pursuant to 2 N.N.C. §341(A), the Government Services Committee is
   established and continued as a standing committee of the Navajo Nation Council;
   and

2. Pursuant to 2 N.N.C. §343(B)(2), the Government Services Committee of
   the Navajo Nation Council is authorized to create any division or department of the
   Executive Branch of the Navajo Nation Government by adoption of its Plan of
   Operation and to amend or rescind that plan of operation for any division or
   department; and

3. The Department of Navajo Veterans Affairs under the Division of
   Human Resources was established to foster the interests of Navajo Veterans by
   advocating and providing administrative oversight and coordination of veterans
   programs and services of federal, state and tribal governments and private agencies;
   and

4. The Department of Navajo Veterans Affairs was initially established
   within the Executive Branch of the Navajo Tribal Government by Resolution
   CMA-25-71; and

5. The initial Plan of Operation was adopted for the department by
   Advisory Committee Resolution ACJY-91-82 which was rescinded by Resolution
   ACAU-104-84, then later rescinded by Resolution ACJY-167-87, and Resolution
   ACMA-36-88 amended Resolution ACJY-167-87, and lastly, Resolution
   GSCAU-49-91; and

6. The Human Services Committee, by Resolution HSCAP-19-03, attached
   hereto as Exhibit “B”, recommended that the Government Services Committee of
   the Navajo Nation Council approve and adopt the amended Plan of Operation for
   the Department of Navajo Veterans Affairs; and

7. It is pertinent and imperative that the Department of Navajo Veterans
   Affairs revises the Plan of Operation to reflect the changes and incorporate the
   program’s expanded duties and responsibilities.
NOW THEREFORE BE IT RESOLVED THAT:

The Government Services Committee of the Navajo Nation Council hereby approves and adopts the amended Plan of Operation, attached hereto and incorporated herein as Exhibit “A”, for the Department of Navajo Veterans Affairs under the Executive Branch, Division of Human Resources of the Navajo Nation.

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Government Services Committee of the Navajo Nation Council at a duly called meeting in Window Rock, Navajo Nation (Arizona), at which a quorum was present and that same was passed by a vote of 4 in favor, 0 opposed and 1 abstained, this 13th day of May 2003.

Ervin M. Keeswood, Sr., Chairperson
Government Services Committee

Motion: Charles S. Damon II
Second: Mel R. Begay
Plan of Operation
Of the
Department of Navajo Veterans Affairs

Article I - Establishment

A. The Department of Navajo Veterans Affairs was established within the Executive Branch of the Navajo Tribal Nation Government and is hereby continued as a Navajo Tribal Nation Department within the Division of Human Resources of the Navajo Nation.

Article II - Purpose

The purpose of the Department of Navajo Veterans Affairs shall be:

A. To identify, assess and prioritize the special needs of Navajo Veterans, their dependents and survivors and Gold Star Mothers.

B. To seek out and identify additional funding sources and make recommendation for the implementation, expansion and improvement of existing programs of the divisions and offices of the Navajo Nation to ensure that the Navajo Veterans receive the benefits and services they are entitled to.

C. To the extent permitted by federal, state or Tribal Navajo Nation law, the Department shall monitor and assess all Veterans’ benefit programs made available to the Navajo Nation and its Veterans which affect the special needs and interests of Navajo Veterans for compliance with all applicable Tribal Navajo Nation, state and federal laws.

D. To recommend overall policies and legislation regarding Navajo Veterans to the Navajo Nation Council through the Navajo Nation’s respective committees and its respective communities which consider and are consistent with acceptable traditional and customary practices of the Navajo People.

E. To seek the establishment and funding of health care facilities for Navajo Veterans on the Navajo Nation.

F. To monitor, advocate and promote Navajo Nation efforts towards employment and educational training of Navajo Veterans, in business preference for Navajo Veterans, and in seeking out other services and benefits for Navajo Veterans provided by other Veteran agencies and special interest groups pursuant to established rules and regulations of the Navajo Nation.
G. To seek the establishment and funding of the Navajo Veterans’ Housing Assistance Program for Navajo Veterans on the Navajo Reservation.

H. To determine, implement and provide program services for the needs and benefits of Navajo Veterans pursuant to Navajo Nation budget appropriations and pursuant to duly accepted and approved program funds received by the Navajo Nation on behalf of the Navajo Nation Veterans.

I. To administer and manage the Veterans Loan Program and all the assets and outstanding accounts receivable associated therein including, but not limited to:

a. Administration of the Veterans Loans Program in accordance with all applicable Navajo Tribal Nation laws, and the Operating Policies and Guidelines for the program, as approved by the Budget and Finance Committee of the Navajo Nation Council.

b. Servicing all accounts receivables associated with the Veterans Loan Program so as to protect the Navajo Nation’s interest in property pledged to secure any loans made under the program.

c. Implementation of collect efforts in regards to funds due and owing the Navajo Nation resulting from loans made under the program.

d. Assisting the Budget and Finance Committee of the Navajo Nation Council in the completion of their duties and responsibilities as set forth in their Plan of Operation, as approved by Resolution CD 68-89 amended.

e. Recommending the negotiation and appropriation of available funds for use by the Navajo Veterans’ Loan Program.

J. To seek the establishment and funding of a Navajo Nation Veterans Cemetery.

K. To seek the establishment, funding and maintenance of the Navajo Veterans Memorial Park.

L. To administer, implement, manage and monitor the Native American Housing Assistance and Self-Determination Act of 1996 (NAHASDA) of the U.S. Department of Housing and Urban Development (HUD) as it applies to Navajo Nation housing for Navajo Veterans.

K. To administer and manage the Strengthening Alliance of Veterans and Families—AmeriCorp Program of Corporation for National Service in accordance with applicable federal, state and Navajo Nation laws, rules and regulations, and operating policies and guidelines.
L. To seek the establishment and funding of the VA Claims Examiner Program.

M. To administer and manage the Veterans Administration Medical Center (VAMC) Fee Reimbursement Traditional Healing Ceremony in collaboration with Carl T. Hayden VAMC of Phoenix, Arizona.

N. To the extent permitted by federal, state or Navajo Nation law, the Department shall assist Navajo Nation Chapters and Veterans in implementing the Navajo Nation Local Governance Act of 1995.

Article III - Authorities, Duties and Responsibilities

The responsibilities of the Department Director shall be:

1. To supervise and administer the Department of Navajo Veterans Affairs program and other duly approved programs as authorized under the provisions of this Plan of Operation for the Department of Navajo Veterans Affairs.

2. To implement, carry out and enforce authorized policies and directives as promulgated by virtue of the Plan of Operation of the Department of Navajo Veterans Affairs including, but not limited to:

   a. Representing the Department of Navajo Veterans Affairs as directed and authorized by the Navajo Nation and in dealing with the public and representatives of other organizations.

   b. Determining, evaluating and advocating for the needs of Navajo Veterans.

   c. Recommending and providing coordination for implementation of authorized federal, state and tribal program for the benefit of Navajo Veterans pursuant to all applicable Navajo Nation laws, rules and regulations.

   d. Serving as a liaison to seek and identify additional state, federal and tribal sources to insure the maximum return for Tribal Navajo Nation general funds and private matching funds.

   e. Recommending the negotiation and appropriation of available funds to use for Navajo Veterans' programs to the Budget and Finance Committee of the Navajo Nation Council for through recommendation for approval by the appropriate Navajo Nation Council Committees.
f. Overseeing and conducting program monetary assistance and/or services to all eligible Navajo Veterans and eligible spouses, widow(er)s and dependent children of deceased Navajo Veterans pursuant to duly approved program policies and procedures.

g. Recommending necessary budget proposals for professional and/or technical positions and services as needed to carry out the duties and responsibilities set forth herein.

h. Developing, recommending and implementing policies and procedures for the administration of all programs to Navajo Veterans under the Department of Navajo Veterans Affairs.

3. To carry out the purposes for the Veterans Loan Program as set forth in Section II of this Plan of Operation; including, but not limited to:

a. Accepting, reviewing, evaluating and processing applications for loans in accordance with Operating Policies and Guidelines adopted by the Budget and Finance Committee.

b. Closing approved loans in accordance with Operating Policies and Guidelines approved by the Budget and Finance Committee and accounting policies and procedures of the Navajo Nation.

c. Managing and servicing loan accounts arising from loans made and to take, cause to be taken all appropriate actions to protect property interests of the Navajo Nation.

d. Initiating collection procedures, including the referral of accounts to the Department of Justice for litigation or other appropriate action, for all sums due and owing the Navajo Nation arising from loans made under the program.

e. Recommending policies and procedures to the Budget and Finance committee and other appropriate Committees of the Navajo Nation Council.

f. Preparing and presenting periodic accounting and operational reports to appropriate parties.

g. Executing documents on behalf of the Navajo Nation in regards to the closing of loans, the placement and release of liens on personal property, and the release of leasehold mortgages pertaining to loans that have been paid in full.

h. Publishing or causing to be published, public information material pertaining to the program.
i. Completing such other assignments, or take such other action as is necessary to protect the property and assets of the Navajo Nation.

Article IV - Objectives

The Department of Navajo Veterans Affairs shall be responsible for carrying out the following objectives on behalf of Navajo Veterans:

1. To advocate and provide administrative oversight and coordination for needed services for Navajo Veterans in such areas as housing, housing assistance, education, vocational, and other special training, legal, medical and small business development assistance, compensation and pensions, memorial affairs and other related Veterans' benefits.

2. To promote utilization of benefits available pursuant to Title 38 U.S. Code and other related federal laws and regulations.

3. To promote utilization of benefits available pursuant to Arizona, New Mexico, Utah and other applicable state laws pertaining to Veterans.

4. To promote utilization of benefits available pursuant to the laws of the Navajo Nation.

5. To identify, prioritize and advocate for program services to assist special needs of Navajo Veterans.

6. To advocate for the preferential treatment of veterans in business and employment.

7. To report from time to time to and as requested to the Navajo Nation Office of Veterans Affairs.

Article V - Organization

1. The Department of Navajo Veterans Affairs shall be administratively responsible within the Division of Human Resources, to the Executive Director.

2. The Department of Navajo Veterans Affairs shall have a central office located in Window Rock Arizona and may locate sub-offices in each agency and satellite areas of the Navajo Nation.

3. The organizational chart for the Department of Navajo Veterans Affairs is attached and incorporated as “Exhibit A” herein.
Article VI - Personnel

1. The Department of Navajo Veterans Affairs shall be supervised by a Department Director who shall be appointed and employed by the Executive Director of the Division of Human Resources pursuant to and in accordance with the Navajo Nation Personnel Policies Manual. The Department Director shall be an enrolled member of the Navajo Nation and preferably, an honorably discharged Veteran.

2. The Department of Navajo Veterans Affairs' staff shall be selected, employed, supervised and terminated by the Department Director, pursuant to and in accordance with the Navajo Nation Personnel Policies Manual and all other laws, regulation and benefits applicable to employees of the Navajo Nation.

Article VII - Legislative Oversight

Legislative oversight for the operation of the Department of Navajo Veterans Affairs shall be provided by the Human Services Committee of the Navajo Nation Council. In consultation with the Human Services Committee, the Budget and Finance Committee of the Navajo Nation Council shall provide the Loan Program oversight.

Article VIII - Amendments

This Plan of Operation for the Department of Navajo Veterans Affairs may be amended from time to time by the Government Services Committee of the Navajo Nation Council upon recommendation of the Human Services Committee of the Navajo Nation Council and the Budget and Finance Committee of the Navajo Nation Council relating to Navajo Veterans' Loan Program.
Program: Department of Navajo Veterans Affairs - Administration/Loan  
Program No.: 120400

I. 1. Performance Measure:
Routine reporting of program statistics and services provided.
Goal Statement:
To report, on a quarterly basis, the following program statistics and services provided:
- Total number of registered NN veterans per quarter.
- Total dollar amount of non-housing financial assistance per quarter.
- Total dollar amount of housing financial assistance per quarter.
- Total number of housing units completed per quarter.
- Total number of veterans served per quarter.
- Total number loans/$ amount of loans per quarter.

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<tr>
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<tr>
<td>1st Quarter Results</td>
<td>2nd Quarter Results</td>
<td>3rd Quarter Results</td>
<td>4th Quarter Results</td>
</tr>
<tr>
<td>10,789</td>
<td>10,950</td>
<td>11,030</td>
<td>11,151</td>
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<tr>
<td>254 @ $32,567</td>
<td>406/$51,875</td>
<td>271/$44,514</td>
<td>326/$54,587</td>
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<tr>
<td>0</td>
<td>$331,348</td>
<td>104,642</td>
<td>$81,521</td>
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<tr>
<td>0</td>
<td>0</td>
<td>0</td>
<td>41</td>
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<tr>
<td>1,073</td>
<td>937</td>
<td>1,231</td>
<td>1,528</td>
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<tr>
<td>78 @ $220,000</td>
<td>27@$80,000</td>
<td>14@$40,000</td>
<td>17@$69,500</td>
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II. 2. Performance Measure:
Obtaining outside benefits/funding for Navajo Veterans.
Goal Statement:
To submit a minimum of 3 proposals per quarter to obtain outside benefits/funding.

| 4 | 2 | 4 to CIP | None |

III. 3. Performance Measure:
Workshops/presentations conducted for Navajo Veterans and their families.
Goal Statement:
To conduct 3 workshops/presentations per quarter for Veterans and their families.

| 0 | 6 | 4 | 3 |

IV. 4. Performance Measure:
Veteran loan program default rate.
Goal Statement:
To maintain a Veteran loan default rate of less than 2% per quarter.

| 4% | 5% | 5% | 5% |

V. 5. Projects:
- Complete 1st phase of Veterans Memorial Park by Nov. 11, 2001.
- Purchase and erect Crownpoint Veterans Office building by March 31, 2001.
- Seek funding for Western Agency Veterans Ofc. bldg. by March 31, 2001.
I. Performance Measure:
Routine reporting of program statistics and services provided.
Goal Statement:
To report, on a quarterly basis, the following program statistics and services provided:

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<td>2nd Qtr</td>
<td>3rd Qtr</td>
<td>4th Qtr</td>
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a. Total number of registered NN veteran per quarter. 10,279 11,821 11,836 11,841
b. Total dollar amount of non-housing financial assistance per quarter. $57,865.00 $54,813.00 251/37,752 $0.00
c. Total dollar amount of housing financial assistance per quarter. 74 bid out $260,555.00 $492,763.00 $147,335.00
d. Total number of housing units completed per quarter. 30 38 units 42 32
e. Total number of veterans served per quarter. 925 2,230 2,244 1,646
f. Total number of loans/dollar amount of loans per quarter. 57/$159,500 36 @$104,000 51@$147,800 81@$172,960

II. Performance Measure:
Workshops/presentations conducted for Navajo Veterans and their families.
Goal Statement:
To conduct 3 workshops/presentations per quarter to Veterans and their families.

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8 5 8 9

III. Performance Measure:
To make 4 collection visits to the agencies per quarter.
Goal Statement:
To recover at least $2,500 per quarter.

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$2,600.00 $3,000.00 $2,000.00 $1,500.00

IV. Performance Measure:
Veterans loan program default rate.
Goal Statement:
To maintain a Veterans’ loan default rate of less than 10% per quarter.

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<td>1st Qtr</td>
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<td>4th Qtr</td>
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11% 12% 10% 10%

V. Projects:
   on-going on-going in process in process
b. Identify 3 feasible sites for establishment of veterans cemetery by March 21, 2002.
   identified on-going three in process
   in-progress on-going bid out bid out
d. Seek funding for Western Agency Veterans Office building by March 31, 2002.
   on-going on-going No Response no funding
**The Navajo Nation**  
**Program Performance Criteria**  
**Fiscal Year 2003**

<table>
<thead>
<tr>
<th>Program</th>
<th>DEPT OF NAVAJO VETERANS AFFAIRS-ADMIN</th>
<th>Program No.:</th>
<th>120400</th>
</tr>
</thead>
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### I. Performance Measure:  
Routine reporting of program statistics and services provided.  

**Goal Statement:**  
To report, on a quarterly basis, the following program statistics and services provided:  

<table>
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<tr>
<th></th>
<th>First Quarter Results</th>
<th>Second Quarter Results</th>
<th>Third Quarter Results</th>
<th>Fourth Quarter Results</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Total number of registered NN Veterans per quarter.</td>
<td>11852</td>
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<tr>
<td>b. Amount and number of financial assistance provided.</td>
<td>556/91584</td>
<td></td>
<td></td>
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<tr>
<td>c. Amount and number of housing assistance provided.</td>
<td>23/107894</td>
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<td></td>
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<tr>
<td>d. Number of referrals for VA Benefits.</td>
<td>2552</td>
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<td>e. Number of veterans meeting attended.</td>
<td>9</td>
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<tr>
<td>f. Number of workshops for veterans and families.</td>
<td>0</td>
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</tbody>
</table>

### II. Performance Measure:  
Pursue outside veterans benefits/funding for Navajo Veterans.  

**Goal Statement:**  
To develop and submit a minimum of 3 proposals for external funding per quarter.  

#### 3. Performance Measure:  
Implement agreements with Navajo Housing Authority under FY2000, FY2001, & FY2002 Veterans Homeownership Program under NAHASDA.  

**Goal Statement:**  
To provide for construction of 27 housing units per qtr under FY2000 FY2001 & FY2002 under the NAHASDA Veterans Homeownership Program by 10/31/2003.  

#### 4. Performance Measure:  
Administer and provide loans to qualified and eligible veterans and clientele.  

**Goal Statement:**  
To provide loans to 105 vets at a total of $300,000 by 4/30/03, & maintain delinquency rate.  

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<th>First Quarter Results</th>
<th>Second Quarter Results</th>
<th>Third Quarter Results</th>
<th>Fourth Quarter Results</th>
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<tbody>
<tr>
<td></td>
<td>55/17%</td>
<td>in progress</td>
<td>in progress</td>
<td>in progress</td>
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### III. Projects:  

<table>
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<tr>
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<th>First Quarter Results</th>
<th>Second Quarter Results</th>
<th>Third Quarter Results</th>
<th>Fourth Quarter Results</th>
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</thead>
<tbody>
<tr>
<td>a. Attempt to secure funding to complete 1st phase of Veterans Memorial Park by 11/11/02</td>
<td>in progress</td>
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<tr>
<td>b. Withdraw (1) feasible site for establishment of veteran cemetery by May 15, 2003.</td>
<td>in progress</td>
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<tr>
<td>c. Complete S/R Vets Memorial Bldg Complex &amp; C/P Ofc Bldg for Occupancy by 12/31/02.</td>
<td>in progress</td>
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<tr>
<td>d. Seek funding for WNA Vets Ofc Bldg through legis @ the AZ St Lgls Sess by 3/31/03.</td>
<td>in progress</td>
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RESOLUTION OF THE
HUMAN SERVICES COMMITTEE OF THE
NAVAJO NATION COUNCIL

Recommending that the Government Services Committee of the
Navajo Nation Council Approve and Adopt an Amended Plan of
Operation for the Department of Navajo Veterans Affairs Under
the Executive Branch, Division of Human Resources

WHEREAS:

1. Pursuant to 2 N.N.C. § 601, the Human Services Committee is established and
continued as a Standing Committee of the Navajo Nation Council; and

2. Pursuant to 2 N.N.C. § 604 (B), (1), (3) and (5), the Human Services
Committee of the Navajo Nation Council is empowered to promulgate
regulations for the enforcement and implementation of the labor laws and
policies of the Navajo Nation and laws relating to Veterans services, to
recommend legislation regarding employment, training and Veterans services,
and to serve as the oversight authority for the Division of Human Resources,
including the Department of Navajo Veterans Affairs; and

3. The Department of Navajo Veterans Affairs under the Division of Human
Resources was established to foster the interests of Navajo Veterans by
advocating and providing administration oversight and coordination of
Veterans program and services of federal, state and tribal governments and
private agencies; and

4. The Department of Navajo Veterans Affairs was initially established within
the Executive Branch of the Navajo Tribal Government by Resolution No.
CMA-25-71; and

5. The initial Plan of Operation was adopted for the department by the Advisory
Committee, Resolution No. ACJY-91-82, which was rescinded by Resolution
No. ACAU-104-84, then later rescinded by Resolution No. ACJY-167-87 and
Resolution No. ACMA-36-88 amended Resolution No. ACJY-167-87; and
lastly, Resolution No. GSCAU-49-91; and

6. It is pertinent and imperative that the Department of Navajo Veterans Affairs
revise its Plan of Operation to reflect the changes and incorporate the
broadened and expanded duties and responsibilities of the Department.
NOW, THEREFORE BE IT RESOLVED THAT:

The Human Services Committee of the Navajo Nation Council hereby recommends that the Government Services Committee of the Navajo Nation Council approve and adopt the amended Plan of Operation, attached hereto and incorporated herein as Exhibit “A” for the Department of Navajo Veterans Affairs under the Executive Branch, Division of Human Resources.

CERTIFICATION

I hereby certify the foregoing resolution was duly considered by the Human Services Committee of the Navajo Nation Council at a duly called meeting at Window Rock, Navajo Nation (Arizona), at which a quorum was present and that same was passed by a vote of 7 in favor, 0 opposed and 0 abstained, this 14th day of April, 2003.

Larry Anderson, Sr., Chairperson
Human Services Committee

Motion: Elbert R. Wheeler
Second: Philbert Tso