RESOLUTION OF THE
OF THE NAVAJO NATION COUNCIL

20th NAVAJO NATION COUNCIL – Second Year, 2004

An Action

RELATING TO FINANCE AND VETERANS AFFAIRS; AMENDING THE
NAVAJO NATION FISCAL YEAR 2004 BUDGET BY MAKING A
SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF $150,000 TO THE
WESTERN NAVAJO AGENCY DEPARTMENT OF NAVAJO VETERANS AFFAIRS
FROM THE UNRESERVED, UNDESIGNATED FUND BALANCE; WAIVING 12
N.N.C. §820(E), (F), (J) AND (L), AND OTHER NAVAJO NATION
LAWS

BE IT ENACTED:

1. The Navajo Nation Council hereby amends the Navajo Nation Fiscal Year 2004 Budget by making a supplemental appropriation in the amount of $150,000 from the Unreserved, Undesignated Fund Balance for the Western Navajo Agency Department of Navajo Veterans Affairs to purchase an office building and related infrastructure, as set forth in the attached Exhibit "A".

2. The Navajo Nation Council hereby waives 12 N.N.C. §820(E), (F), (J) and (L) and all other provisions of Navajo Nation law, codified or uncodified, to the extent necessary to make this appropriation.

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Navajo Nation Council at a duly called meeting in Window Rock, Navajo Nation (Arizona) at which a quorum was present and that the same was passed by a vote of 63 in favor and 2 opposed, this 21st day of July 2004.

Lawrence T. Morgan, Speaker
Navajo Nation Council
Date
Motion: Leslie Dele
Second: Roy Laughter

ACTION BY THE NAVAJO NATION PRESIDENT:

1. I hereby sign into law the foregoing legislation, pursuant to 2 N.N.C. §1005 (C)(10), on this _____ day of _____, 2004.

__________________________
Joe Shirley, Jr., President
Navajo Nation

2. I hereby veto the foregoing legislation, pursuant to 2 N.N.C. §1005 (C)(11), this _____ day of _____, 2004 for the reason(s) expressed in the attached letter to the Speaker.

__________________________
Joe Shirley, Jr., President
Navajo Nation
<table>
<thead>
<tr>
<th>OBJECT CODE</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
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<tr>
<td>8500</td>
<td>INFRASTRUCTURE (NON-CAP)</td>
<td></td>
</tr>
<tr>
<td>8500</td>
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<td>$ 5,000</td>
</tr>
<tr>
<td>8540</td>
<td>Powerline Extension Trench and install up to 100' of 31/2&quot; conduit (or APS regulations) for APS to pull wire through from transformer to meter at unit.</td>
<td>$ 5,000</td>
</tr>
<tr>
<td>9000</td>
<td>CAPITAL OUTLAY</td>
<td></td>
</tr>
<tr>
<td>9020</td>
<td>Infrastructure (Land Improvements)</td>
<td>$ 6,645</td>
</tr>
<tr>
<td></td>
<td>After removing 33'x78' of dirt/sands, and trench for the water/sewerlines, the removed dirt/sands will be used to improve the lot and/or around the building.</td>
<td></td>
</tr>
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</tr>
<tr>
<td>9050</td>
<td>Building</td>
<td>$126,882</td>
</tr>
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<td></td>
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</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$150,000</td>
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THE NAVAJO NATION
SUMMARY OF PROGRAM INFORMATION
FISCAL YEAR 2004

PART I. PROGRAM INFORMATION:
Program Title: DEPARTMENT OF NAVAJO VETERANS AFFAIRS-WESTERN AGENCY
Program No: 120404
Division/Branch: HUMAN RESOURCES/EXECUTIVE
Preparer: Gene Little
Telephone No.: (928) 283-3030
Director’s Name: Leo Chischilly

PART II. BUDGET FORMS CHECKLIST:
<table>
<thead>
<tr>
<th>Form</th>
<th>Title</th>
<th>NN Funds</th>
<th>Ext Funds</th>
<th>(a) Funding Source (Oct 1, 2003 - Sept 30, 2004)</th>
<th>(b) Funding Source’s Fiscal Year</th>
<th>(c) Amount</th>
<th>(d) % of Total</th>
<th>(e) # of Positions Funded</th>
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<td>Budget Justification Detail by Object Code</td>
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<td>Budget Comparative Summary</td>
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<tr>
<td>5(A)</td>
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<td>Summary of Personnel Changes</td>
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</table>

Totals: $150,000  100%  2

PART IV. PLAN OF OPERATION AND LEGISLATED PROGRAM PURPOSE:
Resolution No. GSCMY-40-03 and HSCAP-19-03
A. To identify, assess and prioritize the special needs of Navajo veterans, their dependents, survivors and Gold Star Mothers. B. To seek out and identify additional funding sources and make recommendations for the implementation, expansion and improvement of existing programs of the division and offices to ensure that the Navajo veterans receive the benefits and services they are entitled to.
C. To the extent permitted by federal or tribal law, the department shall monitor and assess all veterans benefits program made available to the Navajo Nation and its veterans which affect the special needs and interest of Navajo veterans for compliance with all applicable tribal, state and federal laws. D. To recommend overall policies and legislation regarding the Navajo Nation Council through the Navajo Nation respective committees which consider and are consistent with acceptable traditional and customary practices of the Navajo people.
E. To seek the establishment and funding of health care facilities for Navajo veterans on the Navajo Nation. F. Monitor, advocate and promote Navajo Nation efforts towards employment and educational training of Navajo veterans. G. To operate in business preference for Navajo veterans, and in seeking other services and benefits for Navajo veterans provided by other veterans agencies and special interest groups pursuant to established rules and regulations of the Navajo Nation.
H. To determine, implement and provide services for the needs and benefits of Navajo veterans pursuant to Navajo Nation budget appropriations and pursuant to duly accepted and approved program funds received by the Navajo Nation on behalf of Navajo veterans.
I. To administer and manage the Veteran’s Loan Program and all the assets and outstanding account receivables associated therein.
J. To seek and identify additional funds, make recommendations, propose expansions and improve the Veteran’s Assistance Program through veteran benefits counseling.
K. To consolidate the Navajo Nation Housing Initiative through NAHASDA and local Veterans Organizations/Community Chapters.
L. To initiate consumer education and counseling for veterans that lack good credit rating.

PART V. ACKNOWLEDGEMENT:
I hereby acknowledge, to the best of my knowledge, that the information contained in this proposal is complete and accurate.

PART VI. MATCHING FUNDS REQUIRED:
APPROVED BY: Contracting Officer’s Signature/Date
CONCURRED BY: Controller’s Signature/Date

PREPARED BY: Department/Program Director's Signature/Date
DIVISION DIRECTOR'S SIGNATURE/DATE
I. 1. Performance Measure:
   Routine reporting of program statistics and services provided.
   Goal Statement:
   To report, on a quarterly basis, the following program statistics and services provided:
   a. Number of requests for services per quarter.
   b. Number of clients served per quarter.
   c. Number of referrals per quarter.
   d. Total dollar amount of housing assistance provided per quarter.

II. 2. Performance Measure:
   Site preparation for office bldg. & Infrastructure (Non-Cap) to be completed by 09-30-04.
   Goal Statement:
   a. Water/waste water hook up at $5,000.00
   b. Power line extension at $5,000.00
   c. Land improvement and parking lots at $13,118.00.
   d. Purchase modular office building at $126,882.00.

   3. Performance Measure:
   To continue with daily operation (administration) after completion of construction.
   Goal Statement:
   Utilizing new office bldg. for administration function & conducting veterans meetings.

III. 4. Projects:
   a. Monitor the site preparation beginning fourth quarter.
   b. Monitor the infrastructure hook-ups at the project site.
<table>
<thead>
<tr>
<th>Object Code</th>
<th>Description</th>
<th>Funding Code</th>
<th>Central/Window Rock (01)</th>
<th>Chinle (02)</th>
<th>Eastern (03)</th>
<th>Ft. Defiance (04)</th>
<th>Shiprock (05)</th>
<th>Western (06)</th>
<th>Total</th>
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<td>1000</td>
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**PAGE TOTALS:**

150,000 150,000
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<td>INFRASTRUCTURE (NON-CAP) Water/Wastewater Hook-Up</td>
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<td>01.000</td>
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### PART II

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<th>Program Number/Object Code</th>
<th>Program Name / Object Code Description</th>
<th>FY 2003 (*)</th>
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### PART III

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<th>FY 2003 (*)</th>
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<th>Difference Columns E - D</th>
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<td>Total Number of Budgeted Personnel Positions:</td>
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Program: Department of Navajo Veterans Affairs-Western Navajo Agency
Program No: 120404

1. Provide a brief explanation of the consequences or impact of the funding level as proposed in the budget package.

The DNVA Western Navajo Agency Office serves 18 of 110 Navajo Nation Chapters in providing services to veterans and families in a variety of areas. The DNVA is in dire need of an office building. Presently, the staff is occupying an office space which belongs to Greyhills Academy High School. The School Board has thus far been generous in allowing the DNVA staff to utilize the office space for several years now. Recently, the School notified the DNVA office that they will need to vacate the building by May 30, 2004 which is this month. DNVA has a 4.0 acre withdrawn land that is available and is requesting fund appropriation of $159,000 to purchase an office building and to fund the infrastructure costs. With a new office building, the DNVA Western Navajo Agency Office will be able to provide a more efficient services, a bigger office space to accommodate the staff and a conference room for a place to meet.

The Western Navajo Organization has passed resolutions supporting the requests. DNVA has previously submitted requests to the Arizona State Legislature and to Abandoned Mine Land (AML), but no results.
### PART I

| PROGRAM NAME/NUMBER: | Department of Navajo Veterans Affairs-Western Navajo Agency | BRANCH/DIVISION: | 120404 |

### PART II

<table>
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<tr>
<th>(A) Type of Change</th>
<th>(B) Account Number</th>
<th>(C) Object Code</th>
<th>(D) Agency Code</th>
<th>(E) Position Number</th>
<th>(F) Position Classification Title</th>
<th>(G) Social Security No. or Vacant</th>
<th>(H) Salary</th>
<th>(I) Fringe Benefits</th>
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</tbody>
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Summary of Western Navajo Agency Department of Navajo Veterans Affairs Request for Purchase of an Office Building and an Appropriation of $150,000 Supplemental Appropriation

1. The DNVA of Western Navajo Agency serves 18 of 110 Navajo Nation Chapters in providing services to veterans and families in a variety of areas.

2. The DNVA is in dire need of an office building. Presently the staff is occupying a office space which belongs to Greyhills Academy High School. The School Board has thus far been generous in allowing DNVA staff to utilize the space for several years now.

3. Recently, the School notified the DNVA office that they will need to Vacate the building by May 30, 2004 which is two months away.

4. DNVA has a 4.0 acre withdrawn land that is available and is requesting fund appropriation of $150,000 to purchase a office building and to fund the Infrastructure costs.

5. The Western Navajo Veterans Organization has passed resolutions supporting the requests.

6. DNVA has previously submitted requests to the Arizona State Legislature and to Abandoned Mine Land (AML), but no results.
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</tbody>
</table>
| 8500        | Water/Wastewater Hook-Up  
Trench and install up to 100' of waterline from street to unit and the same with sewerline. | $5,000 |
| 8540        | Powerline Extension  
Trench and install up to 100' of 31/2" conduit (or APS regulations) for APS to pull wire through from transformer to meter at unit. | $5,000 |
| 9000        | CAPITAL OUTLAY |
| 9020        | Infrastructure (Land Improvements)  
After removing 33'x78' of dirt/sands, and trench for the water/sewerlines, the removed dirt/sands will be used to improve the lot and/or around the building. | $6,645 |
| 9026        | Parking Lots & Sidewalks  
Install concrete handicap ramp with a 4'x4' concrete stoop to ADA standards at front entrance, and a 4'x4' concrete stoop at rear exit. 1500 sq. ft. parking area serviced by a 15'x50' driveway on cinders, graded. | $6,473 |
| 9050        | Building  
To purchase a 31'6"x76' modular office building for DNVA Western Navajo Agency Office. The office building will be situated at the corner of Maloney Street and Kerley Road within Tuba City, Arizona. | $126,882 |
| **TOTAL:** | **$150,000** |
PROPOSED RESOLUTION OF THE
WESTERN NAVAJO AGENCY VETERANS ORGANIZATION

Requesting Appropriate Offices and Committees of the Navajo Nation Council to Recommend that the Navajo Nation Council Approve Fiscal Year 2004 Supplemental Appropriation in Amount of $150,000 to the Department of Navajo Veterans Affairs (DNVA) Western Navajo Agency Sub-Office to Purchase a Modular Office Building and to Defray the Cost of Related Infrastructures.

WHEREAS:

1. The Western Navajo Agency Veterans Organization is established representing (18) of the (110) Navajo Nation Chapters in Western Navajo Agency of the Navajo Nation to consider issues and concerns affecting Navajo veterans, and their surviving spouses, Gold Star Mothers and dependent children; and

2. Pursuant to 2 N.N.C., Section 374 (B) (1), the Budget and Finance Committee of the Navajo Nation Council is empowered to recommend the annual operating budget and appropriation or supplemental appropriation to the Navajo Nation Council; and

3. Pursuant to 2 N.N.C., Section 604 (A), the Human Services Committee of the Navajo Nation Council is empowered to coordinate the Navajo Nation efforts with respect to implementation and enforcement of Veterans Laws and Policies and to coordinate veterans services programs; and

4. Pursuant to 2 N.N.C., Section 604 (B) (1), (2), (3) and (5), the Human Services Committee of the Navajo Nation Council is empowered to promulgate regulations for the enforcement and implementation of the laws relating to veterans services, to represent the Navajo Nation in matters relating to veterans services, to recommend legislation regarding Veterans service and to serve as the oversight authority for the Division of Human Resources, including the DNVA; and

5. The DNVA under the Division of Human Resources was established to best foster the interests of Navajo veterans by advocating and providing administration oversight and coordination of veterans programs and services of federal, state and tribal governments and private agencies; and

6. The Western Agency Office of the DNVA has requested and submitted a budget for consideration of supplemental appropriation in the amount of $150,000 for recommendation by appropriate offices and standing committees of the Navajo Nation Council and the whole membership of the Navajo Nation Council to approve Fiscal Year 2004 supplemental appropriation; and

Commander, Manuel Watchman • Vice Commander, Lorenzo Morez • Secretary / Treasurer, Clentus Smith
7. A dire need exists for the agency office and the current and existing office space for Navajo veterans is rented and jointly shared with other tribal programs and educational facilities and students in the Greyhills Academy High School Building which makes office access inconvenient to the public. Notice was given the agency office to vacate office spaces by May 30, 2004 which was extended from December 31, 2003. Notice is attached hereto and incorporated herein as Exhibit “A”; and

8. There is a site composed of (4) acres of land withdrawn for the purpose to develop for an office building and in addition adequate space is readily available for memorial park, parking space, and other recreational facilities; and

9. It is in the best interest of DNVA Western Navajo Agency Sub-Office to establish a permanent office building to address the needs of Western Navajo Nation Chapter veterans’ who have made personal sacrifices to preserve and protect the Navajo way of life by serving with United States Armed Forces.

NOW THEREFORE BE IT RESOLVED THAT:

The Western Navajo Agency Veterans Organization is hereby requesting appropriate offices and Committees of the Navajo Nation Council to recommend that the Navajo Nation Council to approve Fiscal Year 2004 Supplemental Appropriation in amount of $150,000 to the Department of Navajo Veterans Affairs’ (DNVA), Western Navajo Agency Sub-Office to purchase a modular office building and to defray the cost of related infrastructures.

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Western Navajo Agency Veterans Organization at a duly called meeting at Flagstaff, Arizona, at which a quorum was present and that same was passed by a vote of 48 in favor, 0 opposed and 0 abstained, this 10th day of January, 2004.

Manuel Watchmen, Commander
Western Navajo Agency Veterans Organization

Motion By: Richard George
Second By: Keith June Sr.
January 12, 2004

MEMORANDUM

TO : Larry Anderson, Chairperson
     Human Services Committee
     The Navajo Nation Council

FROM : Leo Chischilly, Department Manager II
       Department of Navajo Veterans Affairs

SUBJECT : Resolutions of the Western Navajo Agency Veterans Organization

Attached are three (3) resolutions that were passed by the Western Navajo Agency Veterans Organization at their meeting on January 10, 2004. They include:

1. Requesting appropriate offices and Committees of the Navajo Nation Council to recommend that the Navajo Nation Council approve Fiscal Year 2004 Supplemental Appropriation in the amount of $150,000 to the Department of Navajo Veterans Affairs (DNVA) Western Navajo Agency Sub-Office to purchase a modular office building and to defray the cost of related infrastructures.
2. Supporting the Native American Veterans Cemetery Act of 2003 (H.R. 2983) introduced by U.S. Representative, Tom Udall.
3. Opposing the transfer of Veterans Loan Program and its personnel to Credit Services Department of Division of Finance.

Perhaps item number 1 and 3 could be addressed with the Human Services Sub-Committee, prior to presentation to full HSC Committee.

Should you have any questions, please call me at extension 7286.

Attachment

cc: hSC Members & Sub-Committee
    Albert Deschine, Legislative Advisor
    Gene Little, VSO, Western Navajo Agency
    Office File
    xc: VSO's
        Agency WNA Officer
        W. Saltwater, Loan Officer
MEMORANDUM

TO: Leo Chisehilly, Department Manager II
Department of Navajo Veterans Affairs
Division of Human Resources

FROM: Gene Little, VSO
Department of Navajo Veterans Affairs
Western Navajo Agency

DATE: October 14, 2003

SUBJECT: REQUESTING ASSISTANCE FOR A PROPOSAL/RESOLUTION
RE: Modular Office Building

This memorandum is written to request for your assistance to prepare a resolution for Human Services Committee to request for supplemental funds for WNA office building.

On July 30, 2003, I submitted a proposal submitted by Leisure Homes of Camp Verde. It has two parts: one is total estimated cost of the unit and the other is for cost of building and site work. The supplemental funds should be for building and site work, which is $140,355.00. As of today, that is the only proposal submitted to us.

The Greyhills Academy High School did extend the eviction notice to May 31, 2004. It may seem there is plenty of time, but the process of SAS and/or approval from the Navajo Nation Council usually takes time.

Your assistance and cooperation of our request is appreciated. Thank you.

cc: Philbert Tso, Council Delegate
Human Services Committee member

file
MEMORANDUM

TO: Leo Chischilly, Program Director
    Department of Navajo Veterans Affairs
    THE NAVAJO NATION

FROM: Gene Little, VSO
    Department of Navajo Veterans Affairs
    Western Navajo Agency

DATE: July 30, 2003

SUBJECT: BID FOR MODULAR OFFICE BUILDING

For your information, review and comment, attached is a proposal submitted by Leisure Homes of Camp Verde, Arizona for DNVA/ Western Navajo Agency Office building.

The proposal has two parts: One is total estimated cost of the unit and the other is for cost of building/site work.

The WNA received only one proposal. We should submit this informal bid for modular office building with the Fiscal Year 2004 Unallocated Funds Budget proposal we submitted.

If additional information is needed, I can be contact at (928) 283-3029. Thank you.

File copy
July 22, 2003

Mr. Gene Little
Western Navajo Agency
Veterans Affairs
PO Box 1259
Tuba City, AZ 85045-1259

Dear Mr. Little:

Enclosed is an informal bid for a modular office building you had requested. Please review this and let me know if you have any questions.

I'll look forward to doing business with your organization.

Cordially,

Jim Zotika
Leisure Homes

JZ/ss
Enclosures
TRACT DESCRIPTION

A PARCEL OF LAND SITUATED WITHIN THE SOUTHWEST QUARTER (SW/4) OF SECTION 29, TOWNSHIP 32 NORTH, RANGE 11 EAST, GILA SALT RIVER MERIDIAN, IN THE VICINITY OF TUBA CITY, COCONINO COUNTY, STATE OF ARIZONA AND IS BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING at the Quarter Corner Common to Sections 24, 25, and 26, published by Bureau of Land Management Cadastral Survey at point in true north; and

THENCE run N 51° 19' 00" W, 1,282.56 feet, to POINT OF BEGINNING of the herein described parcel of land;

THENCE N 0° 43' 16" E, 312.58 feet;

THENCE N 48° 00' 00" E. 531.2 feet;

THENCE S 05° 34' 00" W, 362.07 feet;

THENCE N 82° 26' 00" W, 504.24 feet to the Point of Beginning.

Being 4.00 acre(s), more or less, in area and being subject to any and all existing easements for underground utilities located thereon.

Surveyed March 12, 1996 by the Navajo Land Department, The Navajo Tribe, Window Rock, Navajo Nation, Arizona.

CERTIFICATION OF SURVEY

I HEREBY CERTIFY THAT THE PLAT WAS PREPARED FROM NOTES OF ACTUAL SURVEYS MADE IN THE FIELD, AND THAT THE REPRESENTATION SHOWN HEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

MELVIN F. BAUTISTA, R.L.S., No. L3969, STATE OF ARIZONA

EXHIBIT "A"

TUBA CITY DEPARTMENT OF
NAVAJO VETERANS AFFAIRS TRACT

4.00 Ac.

District - 03, Navajo Indian Reservation
SW/4 of - c. 29, T32N, RIE, G. B S.P.M.
Tuba City, Coconino County, Arizona
RESOLUTION OF THE TUBA CITY CHAPTER

Tuba City Chapter, (Navajo Nation), Arizona 86045

Recinding Certain Previous Resolutions and Approving Land Withdrawal of Four (4) Acres for Development of Veterans Office Building, Veterans Memorial and Other Multipurpose Usage for Veterans.

WHEREAS:

1. Tuba City Chapter is a certified recognized local governing body of the Navajo Nation, pursuant N.T.C., Title II, Section 4001, and is vested with the authority and charged with the responsibility to promote as well as protect the general welfare of its community people; and

2. Previous resolutions were passed by Tuba City Community Chapter in regards to land withdrawal and office facility for veterans which were inconsistent and were approved without proper feasibility studies; and

3. Therefore, these previous resolutions consisting of resolutions TCR-035-98, TCR-04-017-94 and TCR-05-004-95 will be recinded, attached hereto as Exhibit "A", "B", and "C"; and

4. On December 15, 1995; Officials, and Representatives of Tuba City Chapters, Headstart Administration, Department of Navajo Veterans Affairs, Navajo Land Department, and Veterans Organization met and have agreed on a site location to withdraw four (4) acres of land for veterans infrastructure developments located in south Tuba City; and

5. The Navajo-Hopi Land Commission has allocated funds which is available for construction and/or purchase of a Veterans Office Building and it is the desires of the veterans to use funds expeditiously to avoid transfer of funds elsewhere; and

6. We must never forget that Navajo Veterans have served with honors in all wars in defending our Navajo Way of Life and in defense of the democratic form of Government and withdrawing this land for them is a honor to them, on which they can develop infrastructures to enhance services delivery and maintain a sense of pride.
NOW THEREFORE BE IT RESOLVED THAT:

1. The Tuba City Chapter of the Navajo Nation rescinds certain resolutions, attached as exhibits "A", "B", and "C", and further approves land withdrawal for four (4) acres of land in South Tuba City for development of Veterans Office Building, Veterans Memorial and other multipurpose usage for veterans.

2. The Tuba City Chapter of the Navajo Nation requests that Department of Navajo Veterans Affairs to provide technical assistance and do all things necessary to ensure the construction and reality of a Veterans Office Building and other infrastructures.

CERTIFICATION

We, hereby certify that the foregoing resolution was duly considered at a duly called meeting at Tuba City, (Navajo Nation) Arizona, at which a quorum was present and the same passed by a vote of 48 in favor, 0 opposed, and 12 abstained on this 29th day of January, 1996.

Harry J. Nez  
Chapter President

Kanneth Nez  
Council Delegate

Lorenzo Morez Sr.  
Chapter Vice President

James Bilagody  
Council Delegate

Helen B. Webster  
Chapter Secretary/Treasurer

Harry Williams Sr.  
Council Delegate
Proposal for:
Western Navajo Agency - Veterans Affairs

Gene Little
Veterans Service Officer
Modular Office Building

Leisure Homes
PO Box 1265
434 Industrial Dr.
Camp Verde, AZ 86322
800-458-2311
Proposal for: Western Navajo Agency
Page 2

**Unit:**

Size: 31'6" x 76'
Number of Offices: (4) (One with counter opening)
Lobby: (1)
Handi-Cap Restroom: (1) Men's
Handicap Restroom: (1) Woman's
Equipment/Storage Room: (1)

Kitchen with 18 CF refrigerator, Electric Range, Microwave, Stainless Steel Sink with
single lever faucet, dishwasher, approximately 15' of counter top, with cabinets
above and below.

**Flooring:**

Commercial grade of carpet throughout except restrooms, equipment storage room,
and kitchen area, those will be lino

**Interior:**

Flat ceilings throughout

**Communications:** Computers

Jacks for computer lines in offices # 1, 2, 3

**Communications:** Phones

Phone jacks in (2 each) offices # 1, 2, 3, and conference room and one separate line
for equipment/storage room, for fax machine.

**Exterior**

Roof: Galvanized metal

Siding: Masonite type siding

Elevation: Shutters around all windows

Lighting: Floodlights at each corner with motion detectors switch in office #3

Electric: Mounted meter package 200 amp service

Heating & Cooling: Heat pumps mounted on end of unit

Fire suppression System

Total Estimated cost of unit..........................$126,882.00
Site Work:

Recess unit approximately 12-16" below grade, install direct burial skirting
Painted to match home. AB pad. Trench and install up to 100 foot of water
line from street to unit, trench and install up to 100' of sewer line from unit
to sewer tap at street. Trench and install up to 100' of 3 1/2" conduit (or
APS regulations) for APS to pull wire through from transformer to meter
at unit. Install concrete handicap ramp with a 4' x 4' concrete stoop to ADA
standards at front entrance, and a 4' x 4' concrete stoop at rear exit.

Total estimated cost of site improvements.............$ 13,473.00

Total estimated cost of building and site work.............$140,355.00
The State of Arizona 2001 Legislative Session
Division of Human Resources
Department of Navajo Veterans Affairs (DNVA)

Summary Statement

Issue Statement:
Establish Western Navajo Agency Office Building through legislative appropriation by the State of Arizona in amount of $250,000 to defray cost of purchase, utilities, equipment, furniture and installation at Tuba City, Coconino County, Arizona.

Background:
The Navajo Tribal Council first established the Department of Navajo Veteran Affairs (DNVA) in 1971. The DNVA Office is operated under the Executive Branch of the Navajo Tribal Government, allowing the department to work closely with the Chairman of the Navajo Tribal Council addressing the needs and concerns of Navajo veterans. Since its establishment, the Department Administration has expanded to administer and coordinate federal, state, tribal and private funded programs, specifically for all veterans. The Navajo Nation has a population of over 16,000 Navajo veterans, programs include: Veterans Ameri-Corps Program; VA Direct Home Loan Programs; Native American Housing Assistance and Self Determination Act (NAHASDA) of 1996, VAMC Traditional Healing Ceremony Assistance Program; Navajo Nation Veteran Loan Program; Self-Help Housing Assistance Program; Financial Assistance Program for Burial, Emergency/Hardship, Transportation and Traditional Healing Ceremony; Professional Counseling and continuity of Technical Assistance. Because of the size of the Navajo Reservation, sub-offices were established at Fort Defiance, Chinle and Western Navajo, Arizona; and Shiprock and Crownpoint, New Mexico. The sub-offices are established to better serve the needs of Navajo veterans locally thus eliminating the necessity for travel to Window Rock, Arizona.

The office serves (13) Navajo Nation Chapters with a population of over 5,000 Navajo veterans, Gold Star Mothers, and surviving spouses and dependents of veterans. The office presently provides services from a Bureau of Indian Affairs (BIA) School Building with limited space and no room for expansion. It is integrated with educational programs and services and other tribal offices. There is non-existent of office space or building to relocate or request for another office in the near future. However, there is 4.00 acres of land withdrawn specifically for Western Navajo Agency Sub-Office readily available for development.

Mission Statement:
The Mission of the Department of Navajo Veterans Affairs is to ensure that all Navajo Veterans, Surviving Spouse and dependents including Gold Star Mothers, have the opportunity to access benefits and services they are entitled to from tribal, state, private and federal sources by advocating on their behalf.
Funding Request:
An appropriation in the amount of $250,000 is requested to purchase a modular office building and other necessities for the Western Navajo Agency Veterans Affairs Sub-Office.

Result:
All veterans of the Western Navajo Agency Area will have permanent office suitable for services delivery and meetings. This office will be able to provide improved programs and services delivery.
Proposal
For
Outright Purchase of Modular Building
For Western Navajo Agency Veterans Sub-Office Project

Cost Breakdown

<table>
<thead>
<tr>
<th>Description</th>
<th>State of Arizona</th>
<th>In-Kind/Match Navajo Nation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Personnel</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Department Director (10%)</td>
<td>$ 4,455</td>
<td></td>
</tr>
<tr>
<td>Other Support Staff (10%)</td>
<td>$ 8,523</td>
<td></td>
</tr>
<tr>
<td>Fringe ($12,978 @ 17.98%)</td>
<td>$ 2,333</td>
<td></td>
</tr>
<tr>
<td>Operating Cost</td>
<td></td>
<td></td>
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<tr>
<td>Travel</td>
<td>$ 1,000</td>
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<tr>
<td>Supplies</td>
<td>$ 500</td>
<td></td>
</tr>
<tr>
<td>Equipment</td>
<td>$ 500</td>
<td></td>
</tr>
<tr>
<td>Communication</td>
<td>$ 500</td>
<td></td>
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<tr>
<td>Copy/Duplication</td>
<td>$ 300</td>
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<tr>
<td>Capitalized Expenditures</td>
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<td></td>
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<tr>
<td>Equipment</td>
<td>$ 5,000</td>
<td>$ 5,000</td>
</tr>
<tr>
<td>Furniture</td>
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<td>Project Inspection Fees</td>
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<tr>
<td>Architectural/Engineering Fees</td>
<td>$ 10,000</td>
<td>$</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$ 250,000</strong></td>
<td><strong>$ 73,111</strong></td>
</tr>
</tbody>
</table>
Proposal
For
Outright Purchase of Modular Building
For Western Navajo Agency Veterans Sub-Office Project

I. Introduction

The Western Navajo Agency is one of the five (5) agencies of the Navajo Nation and is located in Northeastern Arizona, 75 miles Northeast of Flagstaff. Western Navajo Agency is composed of eighteen (18) surrounding community chapters, covering approximately 500 square miles. The 1990 census shows that Western Navajo Agency has a population of more than 35,000 and more than 3,000 are veterans.

The Western Navajo Veterans Organization membership is composed of various service organizations such as: Veterans of Foreign Wars (VFW), Disabled American Veterans (DAV), American Legion, Tuba City Veterans Organization, Native American Vietnam Veterans Group, Korean Veterans Group and the Navajo Code Talkers Association. Membership also includes Women Auxiliary Groups.

The Navajo veterans have been praised and honorably recognized throughout the nation for courage, bravery and often times have served beyond the call of duty, in every theater of American declared wars, conflicts or police actions. But have yet to be afforded a facility, which they can call their own and be proud of. Throughout the history of the Navajo Nation, tribal funds and royalty payments have been insufficient to meet all the needs of its population. In this regard, the Navajo Nation calls upon the State of Arizona Legislative to give positive consideration of the Navajo Nation’s Proposal for outright purchase of modular building in the amount of $250,000 for the Western Navajo Agency Veterans Affairs Sub-Office, Navajo Nation (Arizona) which will benefit more than 5,000 veterans; surviving spouses, Gold Star Mothers and dependents of veterans.

A. Statement of Intent

The Department of Navajo Veterans Affairs of the Division of Human Resources within the Navajo Nation Government, through the Human Services Committee of the Navajo Nation Council, seeks fund from the State of Arizona for outright purchase of modular building for Western Navajo Agency Veterans Affairs Sub-Office, Arizona, Coconino County. The building will improve the delivery of programs and services and other benefits for the Navajo veterans; their surviving spouse, Gold Star Mothers and dependent children of deceased veterans.

Another determination made by the Western Navajo Chapter is to construct a Veteran’s Memorial Park and other infrastructures within the proposed premise. The memorial will be a recognized historical site and will honor the brave men and women who have paid the supreme sacrifice for the freedom of our society.
B. Applicant Description

The Navajo Tribal Council first established the Department of Navajo Veterans Affairs in 1971. The Office was placed directly within the Executive Branch of the Navajo Tribal Government, allowing the department to work closely with the Chairman of the Navajo Tribal Council, addressing the needs and concerns of Navajo veterans. Since its establishment, the Department Administration has expanded to administer and coordinate Federal, State and Tribal funded programs, specifically for Navajo veterans. They include: Veterans Ameri-Corps Program; VA Direct Home Loan Programs; Native American Housing Assistance and Self Determination (NAHASDA) Act of 1996; VAMC Traditional Healing Ceremony Assistance Program; Navajo Nation Veteran Loan Program; Self-Help Housing Assistance Program; Financial Assitances Program for Burial, Emergency/Hardship, Transportation, and Traditional Healing Ceremony; Professional Counseling and continuity of Technical Assistance.

Operated under the auspices of the Navajo Nation Government, the department is located in the Capitol of the Navajo Nation Government in Window Rock, Navajo Nation (Arizona). Because of the size of the Navajo reservation, sub-offices were established at Fort Defiance, Chinle, Tuba City, Arizona, and Shiprock and Crownpoint, New Mexico. The sub-offices were established to better serve the needs of all veterans locally rather than for them to travel long distances to Window Rock, Arizona.

C. Organization Capabilities of Administering Programs and Projects

The Department of Navajo Veterans Affairs is professionally staffed with sixteen (16) personnel, consisting of Department Director, Secretary II, Administrative Service Officer I, Housing Specialist III, Loan Officer, Clerk III, and five (5) Agency Veterans Service Officers and five (5) Agency Secretary II.

The department is to provide the following:

1. To identify, address and provide program services to the need of the Navajo veterans.

2. To implement and assist in carrying out the authorities, duties and purposes of the Policies and Procedures of programs and services, as set forth in the Plan of Operation of the Department of Navajo Veterans Affairs and.

The management of project funds is strictly handled in accordance with the Financial Management System of the Navajo Nation. All procurements (contracts) are executed in accordance with the Navajo Nation Procurement Policy. The Department of Navajo Veterans Affairs is processing the payment of invoices on all contracts through the Navajo Nation Financial Services Department.
D. Statement of Need

The Federal government has failed to provide adequate and efficient services to Navajo veterans within the Navajo reservation. A dire need exists for a Western Navajo Agency Veterans Affairs Sub-Office building. The current and existing office space for Navajo veterans is rented and jointly shared with other tribal programs and educational facilities and students in the Grey Hills High School Building which makes the office access very inconvenient to the public.

For better service delivery to all veterans, the proposed office building will be located among public developments, West of Toh Nances Dizi Navajo Chapter House. The site is adequate to accommodate a 40’ x 80’ size modular building, a memorial park, with adequate parking space on the (4) acres land.

The floor plan and design of the proposed office building will be developed and purchased through the bidding procedure of the Navajo Nation. It is estimated the building will cost approximately $250,000 in an outright purchase.

II. Development of Western Navajo Agency Sub-Office Project

According to a comprehensive study conducted by the Western Navajo Agency Veterans Affairs Sub-Office, adequate office space is lacking to provide efficient programs and services for the veterans. In this regard, the Human Services Committee of the Navajo Nation Council, Western Navajo Agency Community Chapters and Western Navajo Veterans Organization have determined that support is needed from the State of Arizona to cost share outright purchase of a modular office building for Western Navajo Agency Sub-Office Project for all veterans.

III. Chapter Government and Veterans Organizations Involvement

The proposed purchase will focus on the joint relationship between the individual Western Navajo Agency Area Community Chapters and Western Navajo Veterans Organizations that will provide the opportunities to assume active participation within their own communities.

IV. Project Goals and Objectives

In relation to the overall purpose, the project’s goals and objectives are:

1. To give honor and recognize to Navajo veterans.
2. To improve the services to Navajo veterans at the local level.
3. To provide facilities for use as a service center for veterans.
4. To enhance chapter government and veterans organizations relations.
5. To provide adequate meeting facilities for veterans gatherings or meetings.
6. To provide recreational facilities for veterans and others.
7. To provide physical and cultural improvement. This will enhance and promote growth and development, self-respect, self-confidence and usefulness towards enrichment of lives.
8. To provide drug and alcohol abuse counseling to veterans.
9. To provide domestic violence counseling services to veterans.

A. Contract Labor

When a construction contract is executed, the contract agreement will incorporate veterans' preference in hiring. Contract Labor Agreements will be divided into several phases of construction. The contractor will invoice the Navajo Nation for each phase. However, payment will not be processed until each phase passes stringent construction inspection. Only then will the invoice be processed for payment. Safety measures at construction sites will be enforced at all times.

B. Financial Accounting and Record Keeping

The Navajo Nation operates its own Financial Accounting System. It has a Central Administration and Finance Division that review all budgets and expenditures, which enforces strict compliance and accountability. The Department of Navajo Veterans Affairs also has its own Internal Accounting Clerk who maintains accounts on all expenditures of all funds.

V. Commitment and Capacity

A. Evidence of Past Commitment

Tribal, State and Federal Government have commitments and priorities in providing veterans' benefits and services. However, funding and services have not been made available at all levels that are satisfactory to the veterans. The commitment continues to exist; Department of Navajo Veterans Affairs was established to seek funding and to provide comprehensive programs and services to veterans. Efforts have certainly been made, as indicated by the expansions of programs and services.

The Navajo Nation Council and its appropriate committees and the Department of Navajo Veterans Affairs further supports matching or leveraging with non-tribal funds; funds with State, Federal or Private sources. This demonstrates the commitment.

B. Likelihood of Continuation of Commitment

Unquestionably, the advocacy to assist veterans will continue to exist and possibly increase in the future because more and more veterans are beginning to be very vocal and involved in the planning, development and implementation of veterans programs and services. They are making demands on their Chapter Officials, and the Office of the Navajo Nation President and Vice President. With these demands, we foresee the
likelihood of continuity of commitment. It is the department's objective and commitment to maximize the service and programs by seeking other funding sources.

VI. Project Monitoring and Evaluation

The Department of Navajo Veterans Affairs believes that monitoring and evaluations are an essential part to any project. They serve as indicators as to whether the project has been effective or not. This project can then be modified to assure compliance. The department will employ monitoring and evaluation instruments to ensure the success of the project. The method and approaches to the monitoring and evaluation are very simple and will be based upon:

1. Monthly and quarterly progress reporting detailing the percentage of site preparation and construction, completion, and cost associated with progression of development.

VIII. Conclusion

The Western Navajo Agency Government also has other Tribal, State, Federal and Private agency programs that are beneficial to the veterans' population. Some of these programs may jointly occupy the building, on a cost-sharing basis, for operational, maintenance, utilities and overhead costs.

The Department of Navajo Veterans Affairs is also seeking other sources of funds to expand much-needed programs and services for Navajo veterans on the reservation, where Federal V.A. benefits and entitlements are lacking.
July 29, 2004

Honorable Joe Shirley, Jr., Navajo Nation President
Office of the President/Vice President
The Navajo Nation
Window Rock, Arizona 86515

Dear Mr. Shirley,

As National Commander of the Navajo Veterans Organization; this includes the five (5) Agencies, the one-hundred and ten (110) Navajo Chapter Veterans. I am requesting for your full support and approval of the fund appropriations request that was passed by the Navajo Nation Council during the Summer Session. These are for the purchase of an Office Building for the Western Navajo Agency in the amount of $150,000 and $225,000 to carry out the proclamation “2004: Year of the Navajo Veterans”. I understand that these funds will come out of the Undesignated Tribal Reserves; however, these are a one-time funding for requests that are essentially needed.

Many Veterans, especially the Vietnam Veterans still look to an appropriate “Welcome Home” ceremony, which they never receive upon their return home from the war. The Veterans activities that are planned will incorporate such activity- Recognition, Appreciation and Honors. These Veterans have suffered too long and 147 did not return from the war.

Along with my comrades, I strongly urged your approval of the legislation and the funding appropriation requests on behalf of our Nations Veterans. Thanking you in advance.

Sincerely,

James Henderson, Jr., National Commander
Navajo Veterans Organization

cc: Leo Chischilly, Department Manager II
   Department of Navajo Veterans Affairs

James Henderson, Jr.
National Commander
Anderson Morgan
Ft. Defiance Agency
Philarena Leonard
Central Agency
Manuel Watchman
Western Agency
Raymond Jim
Shiprock Agency
Austin Desidero
Crownpoint Agency
MEMORANDUM

TO : Honorable President Joe Shirley, Jr.,
Navajo Nation President

THRU : Lawrence Oliver, Division Director
Division of Human Resources

FROM : Leo Chischilly, Department Manager II
Department of Navajo Veterans

SUBJECT : Request your support and approval on Legislations 0223-04 and 0348-04.

The Navajo Nation Council during the Summer Session approved two (2) legislations, appropriating funds from the Undesignated Reserves. These include:

1. 0223-04: Appropriating $150,000 for purchase of an Office Building for the Western Navajo Agency Veterans Office in Tuba City, Arizona. The DNVA has been pursuing funds for an office building for several years now from the Arizona State Legislature, Abandon Mine Land (AML) and Capital Improvement Program (CIP) but to no availability. The land to place the office building has already been withdrawn consisting of 4.0 acres with the necessary clearances. Presently, the staffs are situated in a small office space belonging to GreyHills Academy High School in Tuba City, Arizona.

The School Board and the Superintendent have been extending the lease agreement for several years now. This year they gave us another eviction notice to vacate by June 30, 2004; however, they were kind enough to extend to December 31, 2004. With the availability of a new office, it will alleviate the overcrowded conditions; make allowance to bring in new programs and services as well as a new office that will be enjoyed by staff and the Veterans Organizations from which to provide services.
2. 0340-04: Appropriation of $225,000 (as amended) to carry out the, “2004: Year of the Navajo Veterans” activities and proclamation. This is the year to recognize all Armed Forces Veterans from World War I and to create awareness and educate the public on Veterans and what they went through. Various activities are planned such as recognizing of the Korean War Veterans, Welcome Home Celebration in conjunction with the Navajo Nation Fair; sponsor the 1st Annual Navajo Nation Veterans Conference to provide workshops on VA Benefits, etc.

On behalf of the Navajo Veterans, I’m requesting for your support and urge your approval on the fund appropriation.

cc: Lawrence Oliver, Division Director
Division of Human Resources
Office File